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## **SUMMARY**

### Project Management

- Certified Scrum Master (CSM), Agile, Traditional Waterfall, SDLC, IMS, EVMS, CMMi, ITIL, MS Project Server, Jira

### Security

- Cyber Threat Analysis, Personally Identifiable Information (PII), Insider Threat

### Regulatory

- FDA 21CFR Part 11, Sarbanes Oxley (SOX), USA Patriot Act

### Business Analysis

- Process Flow, Data Flow, Gap Analysis, Disaster Recovery (DR), Business Continuity

### Industries

- Automotive, Banking, Entertainment, Government, Film, Insurance, Manufacturing, Multimedia, Pharmaceutical, Medical Devices, Health, Printing, Telecom (RBOC and CLEC), Utilities

## **EDUCATION**

University of Illinois at Urbana Champaign - Champaign, Illinois

- Bachelor of Science in Electrical and Computer Engineering (BS ECE), May 1982

Keller Graduate School of Management - Schaumburg, Illinois

- Master of Business Administration (MBA), April 1994

## **CONSULTING EXPERIENCE**

US Department of State - Washington, DC

Project Server Consultant, October 2013 - present

- Continually managed multiple fully resource-loaded projects
- Performed project management using the waterfall method for development projects
- Produced Data Analysis Services (OLAP) and SharePoint Excel Services reports daily, weekly, quarterly, ad hoc
- Prepared monthly reports and yearly budget analysis, projection reports, etc. for projects exceeding 30 million dollars
- Maintained, operated and administered MS Project Server 2010
- Attended Team Foundation Server 2015 installation, configuration, and administration class
- Currently preparing to upgrade and migrate to MS Project Online cloud services (equivalent to Project Server 2016)

US Department of State - Washington, DC

Elevator Management Project Manager, April 2013 - September 2013

- Designed, developed, and implemented SharePoint 2010 portal for Elevator Management program
- Created custom project pages in Project Server 2010 (and PWA) including MS SharePoint 2010
- Enhanced project plans and views with enterprise variables to aggregate and filter information
- Provided report and information following client site mandates with appropriate security protocols
- Created public and private SharePoint portals that resulted in a significant reduction in administrative support

US Department of State - Washington, DC

Project Server Consultant, August 2009 - March 2013

- Designed, installed and rolled out MS Project Server 2007 with SP2 and post SP2 hotfixes on VMware
- Provided administration, support, and application services for three departments
- Presented executive-level demos, supported other administrators, project managers, and end-users
- Attending internals class on SharePoint 2010 using SharePoint Designer and MS Visio, InfoPath
- Installed MS SharePoint Server 2010, MS Project Server 2010, SSRS, Excel Reporting Services
- Standardized project plans using templates, created IMS, provided graphs, and EVMS data for development projects
- Provided full documentation including Disaster Recovery and conducted training

Aranea Solutions - Huntsville, AL

Project Manager and Project Server 2007 Consultant, February 2009 - July 2009

- Designed, installed virtual servers using VMware, rolled out MS Project Server 2007 with SharePoint Services v3
- Created and customized Project Center, Resource Center, Portfolio Views (Analysis Services and OLAP cube)
- Provided PWA admin, managed Enterprise Resource Pool, Enterprise custom fields and the Enterprise Global
- Provided full documentation for administrators, project managers, end-user training
- Created EVMS project templates and managed over thirty JTDI project plans

Suzlon Corporation - Chicago, IL

Project Server Business Analyst, December 2008 - January 2009

- Designed, installed virtual servers using VMware, rolled out, and provided documentation for MS Project Server 2007
- Customized views for Project Web Access (PWA) and MS Project 2007 Professional
- Created and customized PWA views for Project Center, Resource Center and Analysis Services (OLAP)
- Assisted in creating project plans, full documentation, and training for personnel

Madison Gas and Electric - Madison, WI

Project Server 2007 Consultant, December 2008 - December 2008

- Fixed existing installation of MS Project Server 2007
- Provided further recommendations on improving system functionality

Ravago Muehlstein - Norwalk, CT

Project Server 2007 Consultant, October 2008 - November 2008

- Installed, rolled out, and provided documentation for MS Project Server 2007 with SP1
- Created and customized PWA views for Project Center, Resource Center and Analysis Services (OLAP)
- Created Enterprise custom fields and updated the Enterprise Global including EVMS data fields
- Provided full documentation and provided training for administrators, project managers, and resource managers

Graphic Packaging - Concord, NH

Project Server Consultant, April 2008 - August 2008

Perot Systems Consultant

- Rebuilt crippled MSPS 2003 system from non-functional resource pool and non-functional Analysis Services (OLAP)
- Installed, rolled out, provided documentation, and training on MS Project Server 2007 with SP1
- Performed remote support through VPN including schedule support on their Integrated Master Schedule (IMS)

Dean Health Systems - Madison, WI

PMO Project Manager, January 2008 - March 2008

- Worked in PMO to clean up Project Server 2003 environment and revamped all project plans
- Served as the PMO to IT liaison to the roll out Project Server 2003
- Provided training for Project Server and MS Project, including EVM

Intergraph - California City, MD

Project Server Consultant, January 2007 - December 2007

- Designed, installed, rolled out MS Project Server 2003 with SharePoint Services v2 and MS SQL 2000
- Provided project planning for JTDI and NavAir
- Setup Project Server 2007 in DMZ and migrated all project plans from Project Server 2003

City of Indianapolis - Indianapolis, IN

Project Server Consultant, October 2006 - December 2006

- Worked for Northrup Grumman to support the City of Indianapolis
- Designed, installed, rolled out MS Project Server 2003 SP2a with SharePoint Services
- Provided training for administrators, project managers, and resources (users) for the City of Indianapolis
- Created and managed the Master Schedule (IMS) and produced reports, graphs, and EVMS data

Pepsi Quaker Oats Division - Chicago, IL

Project Server Consultant, September 2006 - September 2006

- Supported existing MS Project Server 2003 system
- Designed and installed a test system to mimic the production system

Electronic Data Systems (EDS) - Herndon, VA

Project Server Consultant, August 2006 - August 2006

- Installed and maintained MS Project Server 2003 system
- Ran projects and created an Integrated Master Schedule (IMS) for the NMCI project

General Motors Acceptance Corporation (Ally Financial) - Richfield, MN

Project Server Consultant, January 2006 - July 2006

- Planned, designed, and installed multi-server systems with Windows 2003 Server and SQL 2000
- Installed MS Project Server 2003 SP1 EPM system, SharePoint Services, Analysis Services, MS Project 2003 Pro
- Operated and maintained Project Server system

Acquisition Technologies Incorporated - Reston, VA

Project Server Consultant, December 2005 - December 2005

- Planned, designed and installed a single server system with Windows 2003 Server and SQL 2000
- Installed MS Project Server 2003 SP1 EPM system, SharePoint Services, Analysis Services, MS Project 2003 Pro
- Provided installation, administration, PM, and user documentation

Citizens Property Insurance Company of State of Florida - Tallahassee, FL

Project Server Consultant, November 2005 - November 2005

- Scratch installed MS Project Server 2003 EPM system with SP1 on a dual server configuration for the PMO
- Configured and customized PWA interface, SharePoint Services, Analysis Services (OLAP), MS Project 2003 Pro
- Provided installation, administration, PM and user documentation and provided administrator and PM training

Pearson Government Systems - Arlington, VA

Project Server Consultant, July 2005 - October 2005

- Remote installed MS Project Server 2003 EPM system with SP1 using Windows Terminal Services for PMO
- Configured and customized PWA, SharePoint Services, and MS Project 2003 Pro for the US Department of Education
- Managed the Integrated Master Schedule (IMS) with EVMS breakout as a Master Scheduler for projects

Medtronic - Minneapolis, MN

PMO Project Server Consultant, September 2004 - July 2005

- Performed setup, cleanup, maintenance, support, and administration for MS Project Server 2003 EPM system
- Diagnosed hardware and software problems and recommended solutions
- Instructed personnel on MS Project 2003, MS Project Server 2003, PWA, SharePoint Services, and Portfolio Analyzer

Allstate - Northbrook, IL

Project Manager, March 2004 - September 2004

- Managed projects using MS Project 2003 and MS Project Server 2003
- Managed projects in size from one week to a year with budgets ranging from \$10,000 to \$1,000,000
- Performed Capability Maturity Model Level 2 (CMM) defect management, configuration management, audit, etc.
- Implemented CoBIT and Sarbanes Oxley (SOX) processes on web and mainframe projects

College Loan Corporation - Rancho Bernardo, CA

Project Server Consultant, September 2003 - February 2004

- Specified Project Server system hardware and software (Win2003 Server, IIS6, SQL 2000 with Analysis Services)
- Designed, configured, tested, troubleshoot, and rolled out MS Project Server 2003 EPM
- Trained employees in MS Project 2003, MS Project Server 2003, MS Project Web Access for the PMO and IT

Citi Commerce Solutions (Citibank) - Deerfield, IL

Manager and Project Manager, September 2002 - September 2003

- Supervised twenty employees and contractors on day-to-day activities and project-related activities
- Project managed four major private label credit card projects including implementing the new USA PATRIOT Act
- Managed hundreds of maintenance projects and compliance projects
- Prioritized major backlog of projects including a nationwide disaster recovery project
- Interfaced with the Executive PMO as Program Manager in addition to Master Scheduler duties every week

Pacific Coast Building Products - Rancho Cordova, CA

Project Server Consultant, August 2002 - September 2002

- Provided emergency assistance in redeploying MS Project Server 2002 EPM by replacing their crippled system
- Directed database programmer for customized MS Project Server 2002 and MS SharePoint Team Services functionality
- Created and customized training documents and base documentation

Allstate - Buffalo Grove, IL

Project Architect and Program Manager, March 2001 - June 2002

- Reviewed and analyzed relevant systems and procedures with gap analysis, using Method 1, SDLC, and Waterfall
- Specified, designed, configured, tested, and troubleshot MS Project Central 2000 EPM (WinNT4, IIS4, and SQL7)
- Joined the Microsoft Beta Testing Team for MS Project Server 2002 EPM and MS SharePoint Team Services
- Reviewed product and submitted over two dozen bug reports to Microsoft of which sixteen were implemented

CamCare Hospital - Charleston, West Virginia

Project Central Consultant, February 2001 - February 2001

- Provided emergency assistance and troubleshot existing installation of Project Central 2000 EPM
- Specified server-class machine, instead of converted desktop

talcMedia Productions - Arlington Heights, IL

Producer-Director-Writer, January 2001 - January 2001

- Wrote screenplay Dreadnought: Invasion Six
- Published Dreadnought: Invasion Six comic books series and sold through Diamond Comic Distributors
- Wrote, produced, and directed absurd comedy short film Cliche
- Wrote, produced, and directed animated science fiction comedy short film All Your Base: Last Of Last

TriVergent - Greenville, SC

Project Manager and Telecom Analyst, April 2000 - January 2001

- Installed and deployed MS Project 2000 and Project Central 2000 using MS NT4.0 server, IIS and MS SQL 7.0
- Created and maintained project data including disaster recovery of SuperPOPs and co-location sites (collo)
- Data mined Metasolve TBS SQL server database with Crystal Reports and MS Access via ODBC

Schiff Hardin LLP - Chicago, IL

LAN WAN Infrastructure Project Management Consultant, October 1999 - March 2000

- Performed Y2K preparedness and setting up hardware redundancy for Ethernet 10BaseT, 100BaseT, and fiber network
- Designed WAN for Chicago, Washington DC, and Merrillville, IN using Cisco 36xx series routers
- Designed, implemented, migrated computer room equipment and initiated disaster recovery (DR) procedures
- Managed NW 4.11 Novell Application Launcher under Z.E.N.Works 1.1

RR Donnelley - Downers Grove, IL

LAN WAN Infrastructure and Software Project Manager, December 1998 - July 1999

- Assigned to perform Y2K upgrades at Allentown, PA; Harrisonburg, VA; Crawfordsville, IN; Downers Grove HQ
- Built and maintained project plans using MS Project with budgetary responsibility starting at a half-million dollars
- Upgraded hardware, mainframe software and network with disaster recovery (DR)
- Coordinated project teams and supervised vendor activities
- Created and managed network, business, and legacy software process flow, gap analysis and upgrade path

Unisource Systems Incorporated - Chicago, IL

Senior Member of Technical Staff, September 1998 - November 1998

- Worked on enterprise network review and infrastructure assessment team for Keystone Steel and Wire
- Worked on Y2K assessment proposal for Kraft Incorporated

Schiff Hardin LLP - Chicago, IL

LAN WAN Design Consultant, January 1998 - September 1998

- Assessed, proposed and rolled out LAN and Internet Infrastructure
- Installed Microsoft NT 4.0, IIS web server, and moved web hosting services internally for security
- Planned, scheduled and rolled out Network Infrastructure
- Assessed and installed NT 4.0 PDCs, BDCs, Novell NDS, Cheyenne ArcServe, and 3Com Corebuilder Switches

First National Bank of Chicago - Wheaton, IL

Senior Network Consultant, October 1997 - December 1997

- Scheduled and implemented migration of Novell 3.12 servers to Novell 4.11 for all Illinois regional offices

Ameritech SBC (ATT) - Chicago, IL

Senior Network Consultant, April 1996 - October 1997

- Worked for IBM Global Services to support Ameritech SBC (ATT) Corporate Headquarters
- Designed, implemented, administered, and maintained twenty Novell 3.1x and 4.1x servers
- Researched, recommended, tested and installed networking intranet and Internet and with disaster recovery (DR)
- Project planned and implemented consolidation and migration of Novell servers

Andersen Consulting (Accenture) - Northbrook, IL

Level II Support Team Lead, April 1996 - October 1997

- Supervised team of three for night and weekend support and operations
- Operated and maintained thirty-five Notes servers on NT, and forty Novell 3.12, 4.10, 4.11, and SFT III servers

The Future Now - Schaumburg, IL

Senior Network Consultant, December 1995 - March 1996

- LAN WAN design using 3Com, Shiva, Novell, Citrix, Windows NT Server, and Windows 95 products

Abbott Laboratories - Waukegan, IL

Level II Technical Consultant, October 1995 - December 1995

- Technical support, installation, and troubleshooting of LAN and Internet connectivity
- Support for DOS, Windows, Lotus Notes, SmartSuite, Rally, Reflections, Extra, and other software applications

Andersen Consulting (Accenture) - Northbrook, IL

Network Consultant, August 1995 - October 1995

- Configuration and documentation of Bay Networks (Synoptics and Wellfleet) products
- Implementation and test of fiber backbone (Synoptics 5000 units), created documentation
- Confirming Virtual LAN setup parameters and testing connectivity to the end-users

Johnson Controls - Milwaukee, WI

Telecommunications and Network Project Manager, January 1995 - August 1995

- Created LAN WAN Voice Video Communications Plan with redundancy and disaster recovery for 200 offices
- Project Leader for WAN Beta sites and Project Coordinator for LAN project buildout
- Design of Frame Relay WAN using DS0s, FracTs, and T1s, with Wellfleet, Synoptics 5000, 5005, and D5000 hubs

Ameritech Advanced Data Services (ATT) - Chicago, IL

Software and Hardware Engineering Consultant, June 1994 - January 1995

- Operated and maintained Novell 3.12 and LAN Workplace 4.2 servers and workstations
- Installation, troubleshooting, and support for 10BaseT, ISDN and network peripherals

## **DIRECT PLACEMENT EXPERIENCE**

AGI Incorporated - Melrose Park, IL

Manager of Systems Engineering, 1992 - 1994

- Hired and supervised twelve vendors and subcontractors for projects
- LAN with Ethernet using DECnet (DEChub90 series) and WAN to remote offices for data and voice-over-data
- Designed and installed Gandalf VOIP (Voice Over IP) for New York, Los Angeles, and San Francisco offices
- Installed and supported fractional T1 data links, CSUs and DSUs, TCP IP addressing, dial backup, disaster recovery
- Implemented digital 16K voice compression, saving 40% per month in long-distance calls

Landis Gyr Powers Incorporated - Buffalo Grove, IL

Software Engineer and Project Manager, 1990 - 1992

- Overhauled undocumented and uncatalogued software for Powers Automated Wiring Layout (PAWL) Lab
- Installed and supported VMS systems and FORTRAN77 and C software on VAX computers
- System manager for the MicroVAX 2000 and the MicroVAX 3100 Model 40
- Wrote Visual Basic and Clipper modules for client-server user interface

Advantest America Incorporated - Lincolnshire, IL

Video Audio Multimedia Productions, 1989 - 1990

- Specified, purchased, installed multimedia equipment
- Used Macromedia Director on a Mac for graphics, audio, music, and video editing
- Scripted, directed, and edited corporate, sales, marketing and training videotapes

Diamond Star Motors (Mitsubishi and Chrysler) - Normal, IL

Systems Engineer, 1988 - 1989

- Operated process control Assembly Line Control (ALC) Fujitsu UNIX Computers
- System Management of Mitsubishi UNIX Computer and wrote UNIX programs
- Programmed and maintained real-time ALC control software with FORTRAN77
- Designed and wrote real-time broadcast software to JIT suppliers

The Artificial Logic Corporation - Champaign, IL

Owner, 1987 - 1988

- Hired, supervised and trained staff on SAFIRE product, consulted on FoxPro LAN 2.0, FoxBase Mac and Clipper

Advantest America Incorporated - Lincolnshire, IL

VLSI and ATE Project Engineer, 1984 - 1987

- Liaison between Japanese and American management and staff (Japanese to English verbal translation)
- Developed ADVANsite hardware prototype with DEC MicroVAX and VAXstations
- Managed small assembly plant and personnel to produce ADVANsite
- Project leader for the Pacific Western Wafer Prober Project with IEEE488 (HPIB GPIB) interface
- Programmed and maintained real-time control and utility software using Fortran77 and ATL
- Specified and scratch designed new plant with 100% growth capacity, redundancy and disaster recovery

Nanometric Systems Incorporated - Oak Park, IL

Staff Engineer, 1983 - 1984

- Trained and supervised five circuit board assemblers
- Developed CAMAC circuit boards for inert gas-particle chambers for Fermi National Labs
- Designed and built test fixtures for amplifier and processing cards using CBASIC real-time programs

General Motors Electro-Motive Division - LaGrange, IL

Test Engineer, 1982 - 1983

- Field-tested electric and diesel locomotives
- Maintained and supported HP1000 computers, data recorders, thermocouples, etc.

## **CERTIFICATIONS**

- Certified Scrum Master (CSM), the class was taught by Jeff Sutherland (co-inventor of Scrum), July 2016
- Office 365 SharePoint Online: Administration and Configuration, Oct 2016
- Microsoft Team Foundation Server 2015 (TFS 2015) Installation, Configuration, Administration, May 2016
- Microsoft SharePoint Intensive, Apr 2012
- Cisco CCNA, Apr 2000
- Novell CNA, Sep 1994
- Sony Editing II, Jul 1989
- Sony Audio I, May 1989
- ATT System 75 System Manager, May 1985
- Digital DEC VAX VMS System Manager, Apr 1984
- Digital DEC VAX VMS Utilities and Commands, Apr 1984
- Hewlett Packard 2250 Programmers, Jan 1983
- Hewlett Packard RTE A.1 User, Dec 1982
- Hewlett Packard RTE A.1 Programmer and Design, Dec 1982
- Hewlett Packard HP1000 Computers, Oct 1982

## **PROFESSIONAL ORGANIZATIONS**

- Scrum Alliance, current
- Internet Movie Data Base (IMDB), as Producer Director Writer, current
- American Society of Composers, Authors, and Publishers (ASCAP), current
- Mensa, current
- Microsoft Registered Partner, current
- Microsoft Partner Research Panel, 2011
- National Association of Television Program Executives (NATPE), 2010
- American Screenwriters Association (ASA), 2008
- Project Management Institute (PMI), 2003
- Microsoft beta tester for MS Project Server 2002, 2001
- International Television Association (ITVA), 1989
- American Society of Test Engineers (ASTE), 1985
- Institute of Electrical and Electronics Engineers (IEEE), 1982

## **PUBLICATIONS, FILMS, MOBILE APPLICATIONS, ETC.**

- Content Management System (CMS) with WordPress for all projects listed below, current
- "Invasion Six" science fiction graphic novel, 2019
- "All Your Base: Last of Last" movie theater ruin in Los Angeles, 2019
- "If Zero Stop" card game creator and designer, 2017
- "All Your Base: Last of Last" card game creator and designer, 2017
- "All Your Base: Last of Last" animated science fiction short film director, producer, and writer with Film Festival acceptances:
  - Official Selection SciFi London Film Festival, April 29, 2016 - May 2, 2016
  - Official Selection Florida SuperCon Film Festival, July 1, 2016 - July 4, 2016
  - Official Selection GenCon Film Festival, August 4, 2016 - August 7, 2016
  - Official Selection Apocalypse Later Film Festival, October 15, 2016 - October 15, 2016
  - Official Selection Nottingham International Micro-Film Festival, October 20, 2016 - October 22, 2016
  - Official Selection Albuquerque Comic Con Film Festival, January 13, 2017 - January 15, 2017
  - Official Selection New York Science Fiction Film Festival, January 20, 2017 - January 22, 2017
  - Official Selection Origins Film Festival, June 15, 2017 - June 17, 2017
- "Nuclear War Spinner" Android App v2 for the Nuclear War card game, app designer, 2015
- "Nuclear War Spinner" Apple App v2 for the Nuclear War card game, app designer, 2015
- Produced videos for Kickstarter project "Nuclear War Game 50th Anniversary Edition", 2015
- "Dreadnought: Invasion Six" science fiction electronic graphic novel, 2011
- "Nuclear War Spinner" Android App v1 for the Nuclear War card game, app designer, 2011
- "Nuclear War Spinner" Apple App v1 for the Nuclear War card game, app designer, 2011
- "Cliche" short film, experimental absurd comedy, director-producer-writer, 2009
- "Dreadnought: Invasion Six" science fiction comic book series writer, distributed by Diamond Comics, 2007-2008